

**CENTRAL UNIVERSITY OF HARYANA** 

[Established under the Central Universities Act 2009] Jant Pali Villages, Mahendergarh – 123029. Haryana www.cuh.ac.in

## **NAAC Criteria Supporting Document**

Criteria 6.2.1

### The institutional Strategic plan is effectively deployed

### **Ordinance CBCS**

Weblink:

https://www.cuh.ac.in/admin/uploads/2022/oridiences/15 .%20Ordinance%20XV-

Revised%20(Postgraduate%20Programmes)-39th%20EC.pdf

#### **ORDINANCE- XV**

#### PROGRAMMES LEADING TO THE AWARD OF POSTGRADUATE DEGREES/DIPLOMAS

#### 1. Definitions of Key Words:

- 1.1 'Choice-Based Credit System (CBCS)': The CBCS provides choice for the students to select course from the prescribed courses (Elective or soft-skill courses). It provides a 'cafeteria' approach in which the students can take courses of their choice, learn at their own pace, study additional courses and acquire more than the minimum required credits, and adopt an inter-disciplinary approach to learning.
- 1.2 'Academic Year': Two consecutive (one odd + one even) semesters shall constitute one academic year.
- 1.3 'Course': Usually referred to as paper, it is a component of a Programme. All courses need not carry the same weight. Each course should define the learning objectives and the learning outcomes. A course may be designed to comprise lectures/tutorials/laboratory work/field work/outreach activities/project work/vocational training/viva/seminars/term papers/assignments/presentations/self-study work, etc., or a combination of some of these.
- 1.4 'Credit': A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work, per week.
- 1.5 'Credit Point': It is the product of the grade point and the number of credits for a course.
- 1.6 'Grade Point': It is a numerical weight allotted to each letter grade on a 10-point scale.
- 1.7 'Letter Grade': It is an index of the performance of students in a said course. Grades are denoted by letters O, A+, A, B+, B, C, P and F. means a letter grade assigned to a student on the basis of evaluation of a course on a ten point scale.
- Programme': An educational programme leading to the award of a Degree, Diploma or Certificate.
- 1.9 'Credit-Based Semester System (CBSS)': Under the CBSS, the requirement for awarding a degree or diploma or certificate is prescribed in terms of number of credits to be completed by the students.
- 1.10 'Semester': Each Semester shall consist of 15-18 weeks of academic work equivalent to 90 actual teaching days. The odd semester may be scheduled from July to December and even semester from January to June. The credit-based semester system provides flexibility in designing curriculum and assigning credits based on the course content and hours of teaching.

Amended vide Resolution No-12 (C) of the 39th meeting of the Executive Council dated 18.10.18 Page 1 of 14



**CENTRAL UNIVERSITY OF HARYANA** [Established under the Central Universities Act 2009] Jant Pali Villages, Mahendergarh – 123029. Haryana www.cuh.ac.in

### **NAAC Criteria Supporting Document**

Criteria 6.2.1

### The institutional Strategic plan is effectively deployed

### **Ordinance Integrated Courses**

Weblink:

https://naac.cuh.ac.in/criteriafile.php?certeriano=6&subcriteria=6.2&sub-sub-criteria=6.2.1



### हरियाणा केंद्रीय विश्वविद्यालय CENTRAL UNIVERSITY OF HARYANA NAAC ACCREDITED 'A' GRADE UNIVERSITY

Chairperson

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### MINUTES

### 33rd Meeting of the Academic Council

Dated: 12/10/2021 at 11:30 A.M.

The 33<sup>rd</sup> meeting of the Academic Council of the University of Haryana was held on October 12, 2021 at 11:30 A.M. in the Conference Room, Administrative Block, Central University of Haryana.

#### The following members attended the meeting:

- 1. Prof. (Dr.) Tankeshwar Kumar, Vice Chancellor
- 2. Prof. Sathans
- 3. Prof. Suresh Kumar
- 4. Prof. (Dr.) Param Jeet Singh
- 5. Prof. P.C. Pattnaik
- 6. Dr. P.K. Khurana
- 7. Dr. Narender Hooda
- 8. Prof. Sanjiv Kumar
- 9. Prof. Rajesh Kumar Malik
- 10. Prof. Neelam Sangwan
- 11. Prof. Rajbir Singh Dalal
- 12. Prof. Ravinder Pal Ahlawat
- 13. Prof. Dinesh Kumar Gupta
- 14. Prof. Chanchal Kumar Sharma
- 15. Dr. Anand Sharma
- 16. Dr. Vinod Kumar
- 17. Dr. Rajesh Kumar Dubey
- 18. Dr. Vikas Garg
- 19. Dr. Gunjan Goel
- 20. Dr. Rajesh Kumar Gupta
- 21. Dr. Suneel Kumar
- 22. Dr. Ranbir Singh
- 23. Dr. Vishwanand Yadav
- 24. Dr. Ranjan Aneja
- 25. Dr. Bijender Singh

- 2. Prof. Satish Kumar, School of Interdisciplinary & Applied Sciences, CUH
  - 3. Dr. Parmod Kumar, School of Education, CUH
  - 4. Dr. Ajai Pal Sharma, Assistant Professor, Department of Management Studies, CUH
  - 5. Dr. Anju Beniwal, Assistant Professor, Department of Law, CUH

The members were informed about the demise of the esteemed members of the Academic Council namely Prof. Deepak Gaur, Professor, School of Biotechnology, Jawaharlal Nehru University, New Delhi and Dr. Kadloor Savitri, Professor, Dept. of Political Science, Jamia Millia Islamia, New Delhi due to COVID-19. The Council members remembered their contributions and paid tribute to them.

The Council place on record its appreciation on the contribution of previous Vice-Chancellor, Prof. R.C. Kuhad towards the overall development of the University during his tenure. The Council congratulated and welcome Prof. (Dr.) Tankeshwar Kumar as the new Vice-Chancellor of the University.

After that, the Vice-Chancellor briefed the progress made by the University in recent times. Thereafter, the Agenda Items were taken up for consideration.

R.No.	Resolution Passed				
1.	The Minutes of the 32 <sup>nd</sup> meeting of the Academic Council held on 23-04-2021, were confirmed. (Minutes already circulated)				
2.	The action taken on the resolutions of the 32 <sup>nd</sup> meeting of the Academic Council held on 23-04-2021 were reported, recorded and confirmed. (Annexure-I, Page-33 to 35				
	ITEMS FOR CONSIDERATION				
3,	Resolved that the draft Policy on "Innovation and Startup" recommended by the Committee constituted for drafting guidelines for Innovation and Startup projects (Notified vide notification Not CUH/2021/Estt.Sec.(T)/298 dated 25.03.2021), be approved. (Annexure-II, Page-36 to 54				
4.	The Council considered the proposal for award of Ph.D. degree to Late Ms. Ekta (Roll No-10087) a research Scholar in the School of Education, on the basis of the evaluation report of the External and Internal Examiners, posthumously, without <i>Viva-Voce</i> examination, as recommended by the Dean, School of Education. The Council further resolved that Examination Branch may send thesis submitted by Late Ms. Ekta for evaluation. After receipt of the evaluation report, the matter may be submitted for consideration of the Academic Council. (Annexure-III, Page-55)				
5,	Resolved that the addition of new Ordinance-XXXIV relating to undergraduate programmes and UC PG five-year integrated programmes after Ordinance-XXXIII as recommended by the Committee constituted by the Vice-Chancellor, be approved and recommended to Executive Council for consideration:				
	ORDINANCE-XXXIV UNDERGRADUATE PROGRAMMES AND UG-PG FIVE-YEAR INTEGRATED PROGRAMMES 1. Integrated Programmes of study leading to award of respective Certificates/Diplomas/Degrees shall be offered and conducted by the respective Schools/Departments/ Centres established by the University. This Ordinance pertains to Undergraduate programmes and UG-PG Five-Year Integrated Programmes (introduced				

NO

Minutes- 33rd Meeting of the Academic Council....12.10.2021

Page 3

w.e.f. the Academic Session: 2021-22 and thereafter) with provision of 'Multiple Entry and Exit' at various stages.

#### 2. Definition of Keywords

#### 2.1 Choice-Based Credit System (CBCS)

The CBCS provides choice for the students to select course from the prescribed courses (Elective or soft-skill courses). It provides a 'cafeteria' approach in which the students can take courses of their choice, learn at their own pace, study additional courses and acquire more than the minimum required credits, and adopt an inter-disciplinary approach to learning.

#### 2.2 Academic Year

Two consecutive (one odd + one even) semesters shall constitute one academic year.

#### 2.3 Semester

Each Semester shall consist of 15-18 weeks of academic work equivalent to 90 actual teaching days. The odd semester may be scheduled ordinarily from July to December and even semester from January to June. The credit-based semester system provides flexibility in designing curriculum and assigning credits based on the course content and hours of teaching.

#### 2.4 Credit

A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work, per week.

Credits: A credit defines the quantum of contents/syllabus prescribed for a course and determines the number of hours of instruction required per week. Thus, in each course, credits are assigned on the basis of the number of lectures/tutorials/laboratory work/field work and other forms of learning required for completing the contents in 15 week schedule. 2 hours of laboratory work/field work is generally considered equivalent to 1 hour of lecture.

- i. 1 Credit = 1 Theory/Tutorial period of one hour duration, or
- ii. In case of practical, 1 Credit = 1 Practical period of two hour duration
- iii. Credit(s) for internship shall be one credit per one week of internship, subject to a maximum of six credit

#### 2.5 Grade Point

It is a numerical weight allotted to each letter grade on a 10-point scale.

#### 2.6 Letter Grade

It is an index of the performance of students in a said course. Grades are denoted by letters O, A+, A, B+, B, C, P and F. means a letter grade assigned to a student on the basis of evaluation of a course on a ten point scale.

and

#### 2.7 Semester Grade Point Average (SGPA)

Minutes- 33rd Meeting of the Academic Council....12.10.2021

It is a measure of performance of the work done in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.

#### 2.8 Cumulative Grade Point Average (CGPA)

It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal places.

#### 2.9 Transcript/ Grade Card or Certificate

Based on the grades earned, a grade certificate shall be issued to all the registered students after every semester. The grade certificate will display the course details (code, title, number of credits, grade secured) along with SGPA of that semester and CGPA earned till that semester.

#### 2.10 Programme

An educational programme leading to the award of a Degree, Diploma or Certificate.

#### 2.11 Course

Usually referred to as paper, it is a component of a Programme. All courses need not carry the same weightage. A course may be designed to comprise lectures/tutorials/laboratory work/field work/outreach activities/project work/dissertation/practical training/viva/seminars/termpapers/assignments/presentations/self-studywork/clinical component, etc., or a combination of some of these. Each course should define the learning objectives and the learning outcomes.

#### 2.12 Undergraduate Programmes:

Undergraduate Programmes of study leading to award of Bachelor Degrees shall be offered and conducted by the respective Schools/Departments/ Centres established by the University.

#### 2.13 UG-PG Five-Year Integrated Programmes

Integrated Programmes of study leading to award of respective Certificates/Diplomas/Degrees shall be offered and conducted by the respective Schools/Departments/ Centres established by the University.

#### 3. Type of Courses

Each programme may have various types of courses, namely, Core courses, Ability Enhancement Courses, Skill Enhancement Courses, Discipline Specific Electives, Generic Electives, MOOCs and Self-Study Courses.

#### 3.1 Core Courses

The core courses are those courses whose knowledge is deemed essential for the students registered for a particular programme of study.

#### 3.2 Elective Courses

The elective courses can be chosen from a pool of papers. These courses may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provide an extended scope or which enable an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill are called an Elective Courses.

#### 3.3 Discipline Specific Elective (DSE) Course

Elective course offered under the main discipline/subject of study is referred to as Discipline Specific Elective. The respective department may offer various DSE courses based on the requirements, scope and need of the programme. The department may also offer discipline related Elective courses of interdisciplinary nature.

#### 3.4 Generic Elective (GE) Course

It is an elective course chosen from an unrelated discipline/subject, with an intention to seek exposure beyond one's primary discipline. The purpose of this category of papers is to offer the students the option to explore disciplines of interest beyond the choices they make in Core and Discipline Specific Elective papers. The respective department may offer various courses under this category based on the expertise, specialization, requirements, scope and need.

#### 3.5 Ability Enhancement Course (AEC)

The Ability Enhancement (AE) Courses are based upon the content that leads to Knowledge enhancement; i. Environmental Science and ii. English/Hindi/MIL Communication, etc. These courses are mandatory for all disciplines particularly at undergraduate level.

#### 3.6 Skill Enhancement Course (SEC)

These courses may be chosen from a pool of courses designed to provide value-based and/or skillbased knowledge and should contain both theory and lab/hands-on/training/field work. The main purpose of these courses is to provide students life-skills in hands-on mode so as to increase their employability.

#### 3.7 Self-study Courses

The self-study courses, if offered, are optional and not mandatory. Being non-credit courses, the performance of students in these courses shall be indicated either as "satisfactory" or as "unsatisfactory", instead of the Letter Grade and this shall not be counted for the computation of SGPA/CGPA.

#### 3.8 MOOCs

MOOCs (Massive Open Online Courses) approved by the UGC and available on SWAYAM Platform.

#### 4. Duration of the Programmes:

Programmes	Bachelor's Degree <sup>#</sup>	Integrated UG-PG Degree
Minimum Duration	Three Years or Six Semesters	Five Years or ten semesters/ Two years or four semesters after obtaining a Bachelor's Degree/One year or two semesters after obtaining a four-year Bachelor's Degree, whatever is applicable

Minutes- 33rd Meeting of the Academic Council....12.10.2021

	aximum tration	Two Years period beyond the normal period to clear the backlog to be qualified for the Degree.	Two Years period beyond the normal period to clear the backlog to be qualified for the Degree.		
1.23.23	ass Course, S artment.	ubject-specific or Honours as specifie	d by the Board of Studies of the respective		
4.1	for multip	students enrolled in Bachelor's or UG-PG Integrated Programme shall also be eligible nultiple entry and exit as prescribed by the respective department/relevant clause of Ordinance.			
4.2	student if illness an fulfilment Academic duration o the acade semester	he/she could not continue with the d hospitalization, or due to acceptir of requirements laid down in this resp Council. Such a zero semester/year of the programme in case of such a stud mic programme with the subsequent	proved a zero semester or a zero year for a academic work during that period due to ng a scholarship/fellowship subject to the pect by the regulations with the approval of shall not be counted for calculation of the dent. On re-joining, the student shall resume batch. For example, a student availing zero studies of that semester with subsequent		
5.	- E 5	rogrammes offered by the University	criteria for admission to various shall be as decided by the University from		
6.	Programm	그는 말 가 한 것이다. 옷이 많은 것이 같은 것을 통하게 많이 많이 많이 많다.	f Study: The Syllabi and Structure of the Academic Council on the recommendations partment/Centre/School concerned.		
7.	Mobility (	Options and Credit Transfers:			
	choice, le		sciplinary/multidisciplinary courses of their al courses, acquire more than the required ciplinary approach to learning.		
7.1	faculty, in		ect to availability of desired elective course red by the University/department from time		
7.2	Networks Active –Le shall be cr amended	) courses/ MOOCs (Massive Open C earning for Young Aspiring Minds)/ S redited in accordance with the provisi	from GIAN (Global Initiative of Academie Online Courses)/ SWAYAM (Study Webs o Swachh Bharat Internship Programme/ etc ons made under the respective schemes, as patibility of course content & assessmen ve Board of Studies.		
7.3			weightage for the credits earned vide online orm as approved by the respective Board o		

Page | 7

2

#### 8. Course Coding:

Each course offered by a school/department is identified by a unique course code indicating school, department, programme, semester, course no., core/ ability enhancement course, skill enhancement course, elective course, and self-study course. The concerned Board of Studies and School Board shall recommend a specific course codification pattern for the approval of the Academic Council.

#### 9. Student Advisor:

The Department shall appoint an Advisor for each student from amongst the faculty members of the Department concerned. All faculty members of the department shall act as Student Advisors and shall have more or less equal number of students. The Student Advisor shall advise the student in selection of courses and shall render all possible support, guidance and counselling to him/her.

#### 10. Course Registration:

- 10.1 The registration for courses shall be the sole responsibility of the student. No student shall be allowed to do a course without registration, and no student shall be entitled to any credits in the course, unless he/she has been registered for the course by the scheduled date fixed by the University.
- 10.2 Every student has to register in each semester (in consultation with his/her Student Advisor) for the courses he/she intends to undergo in that semester by applying as per the prescribed proforma, duly signed by him/her, the Student Advisor and the Head of the Department, within the deadline notified for the purpose by the University.
- 10.3 A student shall register for minimum 18 credits in a semester, and shall register for the required credits for completion of the programme as mentioned at Clause-10.
- 10.4 Late registration may be permitted by the Head/Incharge of the Department up to a maximum of six weeks after the commencement of the semester, on payment of late fee prescribed by the university.
- 10.5 Withdrawal from a course may be permitted up to two weeks from the date of registration, provided the courses registered after withdrawal shall enable the student to earn a minimum prescribed credits.
- 10.6 A student may be allowed by the Head/Incharge of the Department to add a course or substitute a course for another course of the same type (skill enhancement course/ elective course/ self-study course), for valid reasons with the consent of the Student Advisor not later than two weeks from the date of commencement of the semester.
- 10.7 If a student registers himself/herself for more elective courses than the prescribed in the programme, while calculating the Semester/Cumulative Grade Point Average, only the prescribed number of elective courses for the programme of study shall be included in the descending order of the grades obtained by him/her.
- 10.8 The elective courses (Discipline-specific or Generic) opted and registered and attempted by the student in the end-semester examination may not be replaced, unless it is otherwise not mandatory. However, a student studying in odd or even semester shall have the option of choosing an elective course offered by the respective/allied/other department at same level from the corresponding semester i.e. students of odd semester shall opt for the

Minutes- 33rd Meeting of the Academic Council....12.10.2021

courses of odd semesters and students of even semester shall opt for the courses offered by the parent or other department in even-semester. In case of an elective opted in addition to the minimum requirement of the programme, it will not be binding on the students to qualify such courses.

#### 11. Minimum Credit Requirements

The student shall be required to register for the credits as specified by the Board of Studies of the respective department for a programme of study, as amended from time to time. The Academic Council, on the recommendation of BoS/School Board of the respective Department/School, shall decide the curriculum with specific minimum credit requirements for Certificate, Diploma, Bachelor's Degree, Bachelor's Degree (Honours/Research), Postgraduate Diploma, Postgraduate Degree and UG-PG Integrated programme(s) in accordance with relevant Ordinance/UGC Regulations/Guidelines, as amended from time to time. The credit requirements for various levels of Certificate, Diploma and Degree Programmes are as under:

Sr. No.	Certificate/ Diploma/ Degree	Qualification	Credit Requirements
1.	Undergraduate Certificate	Exit after successful completion of the courses prescribed in the first year of an Undergraduate/UG-PG Integrated programme with required number of credits/grade	36-40, including minimum credits from the elective courses (DSE/GE) as prescribed in the syllabi of the first year).
2.	Undergraduate Diploma	Exit after successful completion of the courses prescribed in the first two years of an Undergraduate/UG-PG Integrated programme with required number of credits/grade	72-80, including minimum credits from the elective courses (DSE/GE) as prescribed in the syllabi of the first two years).
3,	Bachelor's Degree	Exit after successful completion of the courses prescribed in the first three years of an Undergraduate/UG-PG Integrated programme with required number of credits/grade	108-120, including minimum credits from the elective courses (DSE/GE) a prescribed in the syllabi of the first three years).
4.	Bachelor's Degree (Honours)	Exit after successful completion of the courses prescribed in the first three years of an Undergraduate/UG-PG Integrated programme with	148-160, including minimum credits from the elective courses (DSE/GE) a prescribed in the syllabi of the

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Minutes- 33rd Meeting of the Academic Council....12.10.2021

		required number of credits/grade	Bachelor's Degree (Honours) programme.
5.	Bachelor's Degree (Research)	Exit after successful completion of the courses prescribed in the first four years of an Undergraduate/UG-PG Integrated programme with required number of credits/grade required for Bachelor's Degree (Research), if any such degree is specifically offered by a department.	148-160, including minimum credits from the elective courses (DSE/GE) as prescribed in the syllabi of the Bachelor's Degree (Honours/Research) programme.
6.	Postgraduate Diploma	Exit after successful completion of the courses prescribed in the first four years of the UG-PG integrated Programme with required number of credits/grade.	144-148, including minimum 8 credits from the elective courses (DSE/GE) as prescribed in the syllabi of first four years of the UG-PG integrated Programme.
		Exit after the successful completion of the first year or two semesters of the two-year Master's Degree Programme with required number of credits/grade after obtaining a Bachelor's Degree	36-40, including minimum 8 credits from the elective courses (DSE/GE) of which at least 4 credits shall be from elective courses offered by another Department.
7.	Master's Degree	Exit after the successful completion of the two years or four semesters of the two-year Master's Degree Programme with required number of credits/grade after obtaining a Bachelor's Degree Or	credits shall be from elective courses offered by other
		Exit after the successful completion of one year or two semesters of the one-year Master's Degree Programme with required number of credits/grade after obtaining a Bachelor's Degree (Research), if any such degree is specifically offered by the Department.	least 4 credits shall be from elective courses offered by another Department.

Page | 10

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8.	Degree in Integrated UG- PG Programme	Exit after successful completion of the courses prescribed in the first five years of the UG-PG integrated Programme with required number of credits/grade.	180-200, including minimum credits from elective courses (DSE/GE) of which at least 8 credits shall be from elective courses offered by other Departments).			
9,	Degree in Integrated UG- PG Programme (Hons.)	Exit after successful completion of the courses prescribed in the first five years of the UG-PG integrated Programme with required number of credits/grade.	220-240, including minimum credits from elective courses (DSE/GE) of which at least 8 credits shall be from elective courses offered by other Departments).			
However, the Academic Council of the University, on the recommendation of the Board of Studies of the respective department, may increase the minimum and maximum credits for the award of Certificate, Diploma or Degree, wherever required, to ascertain that Certificate, Diploma or Degree meets the equivalence requirements at national/international level.						
The of be wil	30% and 70%, resp awarded through a	nt work and the End-Semester exa ectively. For practical examination n end semester practical exam and l assessment to be awarded by co	also, 70 percent of the marks will remaining 30 percent of the marks			
12.1 Internal Assessment						
12.1.1 Internal Assessment shall be done on a continuous basis, taking into account the student's class performance, completion of assignments and performance at the two compulsory sessional tests to be conducted in a semester.						
a		nal Assessment, one or more asses uizzes, paper presentation, labor oyed.				
12.1.3 The Internal Assessment for theory shall consist of the following components with marks indicated against each:						
2.9	interest against ca					
	i) Attendance:		5 marks			
(1			5 marks Nil			
(i 8	) Attendance:					
(i 8 7	) Attendance: selow 75%		Nil			
(i B 7 8	i) Attendance: below 75% 5% to <80%		Nil 1 Mark			
(i B 7 8 8	i) Attendance: below 75% 5% to <80% i0 % to <85%		Nil 1 Mark 2 Marks			

(ii)	Assignments/Presentations and Class Participation	5 Marks
(111)	Sessional Tests (Best of the two shall be counted)	20 Marks
(iv)	Sessional Tests to be conducted at specific intervals	10 Marks each
12.1.4	For practical examination, 70 percent of the marks w semester practical exam and remaining 30 percent of t assessment to be awarded by concerned faculty member Maximum 05 marks to be awarded for attendance of stud of internal assessment for theory examination).	he marks will consist of interna (s) of the concerned department
12.1.5	The seminar paper shall be assessed on the basis of the and its presentation, equally. The assessment will teacher/advisor/supervisor. A Seminar presentation pap semester.	be made by the concerned
12.1.6	The Head/Incharge of the Department may allow a stud if his/her application in this regard is considered as genu	
12.1.7	A student is required to secure, in aggregate, a minin Assessment and in the End-Semester examinations. Ho the practical examination separately, with a minimum o	wever, he/she shall have to pas
12.2 E	nd-Semester Examination	
12.2.1	The End-semester Examinations covering the entire sylla carrying 70% of weightage, shall be conducted by University, in consultation with the Head of the Departm	the Examination Branch of the
12.2.2	The Examiners or Board of Examiners shall be appointed Studies of the Department concerned.	d for each course by the Board o
12.2.3	The hall ticket/admit card shall be issued to the studen Head of the Department, subject to the following condit	
	(i) Having fulfilled the requirement of attendance as pre	scribed;
	(ii) Submission of a "No dues" certificate in the prescribe	ed form.
12.2.4	The distribution of weightage for the valuation of dissertation shall be:	f semester-long project work
	<ul> <li>I. Periodic presentation: 30%;</li> <li>II. Project Report: 40%; and</li> <li>III. Viva voce-: 30% Or as decided by the Board concerned.</li> </ul>	of Studies of the Departmen
12.3 5	etting of Question Papers, Moderation and Evaluation	
12.3.1	The question papers for the End-Semester theory exami of answer books shall be done by the examiners (Interna	

Page | 12

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	of Examiners recom basis of their expert			artment concerned on th	
	the rank of Associat	e Professor) to be a	10	tors (ordinarily not belo ler of Examinations out rtment.	
12.3.3	In the case of the practical examination of the courses, the assessment shall be jointly undertaken by the internal and external examiners. The External examiners shall be invited from amongst the panel of examiners proposed/recommended by the Head/Dean of the concerned Department and approved by the Vice Chancellor/Vice Chancellor's nominee.				
12.3.4	carried out by the i from amongst the Professor) proposed	internal and externa panel of examine d/recommended by	al examiners. External e rs (ordinarily not belo	essessment shall be join examiners shall be invit w the rank of Associa oncerned Department a	
12.3.5	The result of the students shall be subject to moderation by a Board of Moderators appointed by the Vice Chancellor on the recommendation of the Controller of Examinations.				
12.3.6	Unless otherwise specified by the respective Board of Studies, the pattern of Question Papers for End-Semester Examinations shall be as under:				
	from all the unit	ts with internal choid Shall consist of essay	ce.	ns of specific word leng	
12.4 L	etter Grades and Gr	ade Points			
12.4.1	and these marks sh	all be further conver		iner shall award the mai points by the examinati	
12.4.2		d issued at the end and equivalent grade		he programme shall ca	
12.4.3	The University shall under:	adopt the 10-point	Grading System, with	the Letter Grades as giv	
	Letter Grade	Grade Point	Range of Grade	Class Interval (in %)	
	Letter Grade	(SGPA/CGPA)	Point (SGPA/CGPA)		
	O (Outstanding)	(SGPA/CGPA)	Above 9 to 10	Above 90 and < 100	
				Above 90 and < 100 Above 80 and <90	
	O (Outstanding)	10	Above 9 to 10		

Page | 13

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B (Above Average)	6	Above 5 to 6	Above 50 and < 60
C (Average)	5	Above 4.5 to 5	Above 45 and < 50
P (Pass)	4	4 to 4.5	40 to 45
F (Fail)	0		< 40
Ab (Absent)	0		Absent

#### Note:

(i) F= Fail, and the students graded with 'F' in a programme or course shall be required to re-appear in the examination. However, students appearing in their final Semester Examination, may be permitted to appear in the reappear papers of all preceding Semesters.

(ii) The minimum qualifying marks for a course or programme shall be 40% (i.e., 'P' grade).

- (iii) The students shall have to qualify at the Internal Assessment and the End-Semester examinations in the aggregate, and in the practical examinations, separately.
- (iv) There shall be no rounding off of SGPA/CGPA.
- (v) The SGPA/CGPA obtained by a student shall be out of a maximum of 10 points.
- (vi) In order to be eligible for the award of the Certificate/Diploma/ Degree of the University, a student must obtain CGPA of 4 at the end of the programme.
- (vii) Provided that the student who is otherwise eligible for the award of the certificate/diploma/degree but has secured a CGPA of less than 4 at the end of the permissible period of semesters may be allowed by the Department concerned to repeat the same course(s) or other courses of the same nature in lieu thereof in the extra semesters within the maximum duration of the programme.
- (viii) The Cumulative Grade Point Average (CGPA) obtained by a student shall be classified into the following division/Class:

CGPA	Class/Division
Above 9	Outstanding
Above 8 to 9	First Division (With Distinction)
6 to 8	First Division
5.5 to <6	High-Second Division
5 to <5.5	Second Division
4 to <5	Third Division

12.5 Re-appear Examination

Minutes- 33rd Meeting of the Academic Council....12.10.2021

b	he students failing to score minimum grade required to qualify a course/programme may e allowed to re-appear in those papers where they couldn't score 'P' grade in the extra emesters provided in Clause 10 on "Duration of Programme" with the following provisions
12.5.1	A student securing "F" Grade in a course shall be permitted to repeat/ reappear in the End-Semester Examination of the Course for a maximum number of three times i.e. a student with arrears on account of "F" Grade, shall be permitted to repeat / reappear in the End Semester Examination for a maximum of three times (including the first appearance), along with the subsequent End Semester Examinations.
12.5.2	If a student secures "F" Grade in a Project Work / Project Report / Dissertation / Field Wor Report / Training Report etc, he/she shall be required to resubmit the revised Project Work / Project Report / Dissertation / Field Work Report / Training Report etc. as required by the evaluator(s). Provided further that a student shall be permitted to resubmit the Project Work / Project Report / Dissertation / Field Work Report/ Training Report etc. fo a maximum of three times (including the first submission).
12.5.3	Such students may avail the chance to re-appear only within the maximum duration of the programme.
12.5.4	Re-appear examination of even semesters shall be conducted with the end-semester examinations of even semesters and similarly examinations of odd semesters shall b conducted with the end-semester examinations of odd semesters. However a student is the final semester/exit stage is allowed to re-appear in the courses of both odd and ever semesters.
12.5.5	A 'Re-appear' examination shall be based on the syllabi of the course/programme in forc at the time of initial registration to the course/programme.
12.5.6	A student who has got the migration certificate issued from the university shall not b allowed to re-appear at any examination.
	However, the credits earned by the student shall be credited to the Academic Bank of Credits as per the relevant guidelines/Ordinance, as amended from time to time.
F C C	nprovement of Grades or improvement of grades, a student shall have to apply on the prescribed form availabl n the University website or the Examination Branch of the University, along with th riginal Detail Marks Certificate or the copy of the result sheet and the prescribed fee, a evised from time to time.
12.6.1	A student shall be allowed to improve the division only after qualifying required number of credits as prescribed for the programme.
12.6.2	The student may be allowed to avail only two chances for improvement within th maximum duration of the programme.
12.6.3	Improvement examination of even semesters shall be conducted with the end-semester examinations of even semesters and similarly examinations of odd semesters shall be conducted with the end-semester examinations of odd semesters.

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12.6.4	Improvement examination shall be based on the syllabi of the course/programme in force
	at the time of initial registration to the course/programme.

- 12.6.5 A student shall be allowed to improve his performance/grades in not more than 30% of total courses prescribed in the programme for improvement of division only.
- 12.6.6 A student improving the Division/grade shall not be considered for Gold Medal/Rank Certificate.

#### 12.7 Re-evaluation/Re-checking:

- 12.7.1 A student may apply for revaluation/rechecking of his/her answer scripts within thirty days of the declaration of the result.
- 12.7.2 For re-evaluation/re-checking of the answer scripts, a student shall have to apply on the prescribed form available on the University website or the Examination Branch of the University, along with the original Detail Marks Certificate or the copy of the result sheet and the prescribed fee for each Course/Paper, or as revised from time to time.

#### 12.7.3 Declaration of Result after Re-evaluation:

- (a) If after the first revaluation, the difference of the original marks and re-evaluated marks is up to plus or minus 5% of the maximum marks of the paper, the higher score shall be considered.
- (b) If after the first re-evaluation, the difference of the original marks and re-evaluated marks is more than 5% and less than 10%, the average of the two scores will be considered as final score and the result shall be revised accordingly.
- (c) If after the first re-evaluation, the difference comes to more than plus or minus 10% of the maximum marks of the paper, the answer script shall be re-evaluated by a third examiner.
- (d) After the second re-evaluation, the average of the nearest two awards/marks shall be taken as final and result shall be revised accordingly.

#### 13. Award of Certificate/Diploma/ Degree:

- 13.1 Unless otherwise prescribed/amended by the University Grants Commission or the respective regulatory body, the Certificate/Diploma/ Degree shall be awarded on successful completion of prescribed courses with minimum credit/grade requirements as specified by the department.
- 13.2 The student registered for an Undergraduate or UG-PG Integrated programme of study may avail multiple Exit options as under:
- 13.2.1 If a student enrolled in Undergraduate or UG-PG integrated programme exits after successful completion of the courses prescribed in the first year of an Undergraduate programme with required number of credits/grade, he/she shall be awarded a Certificate.
- 13.2.2 If a student enrolled in Undergraduate or UG-PG integrated programme exits after successful completion of the courses prescribed in the first two years of an

Minutes- 33rd Meeting of the Academic Council....12.10.2021

Undergraduate programme with required number of credits/grade, he/she shall be awarded Undergraduate Diploma.

- 13.2.3 If a student enrolled in Undergraduate or UG-PG integrated programme exits after successful completion of the courses prescribed in the first three years of an Undergraduate programme with required number of credits/grade, he/she shall be awarded Bachelor's Degree.
- 13.2.4 If a student enrolled in UG-PG integrated programme exits after successful completion of the courses prescribed in the first four years of the UG-PG integrated Programme with required number of credits/grade, he/she shall be awarded Postgraduate Diploma.
- 13.2.5 If a student enrolled in UG-PG integrated programme exits after successful completion of the courses prescribed in the first five years of the UG-PG integrated Programme with required number of credits/grade, he/she shall be awarded Master's Degree.

13.3 In addition to the above, the entry and exit options shall also be available as under:

- 13.3.1 If a student enrolled in Undergraduate or UG-PG integrated programme exits after successful completion of the courses prescribed in the first four years of an Undergraduate programme (Honours/Research), if offered by a department, with required number of credits/grade, he/she shall be awarded Bachelor's Degree (Honours/Research).
- 13.3.2 Postgraduate Diploma for those who exit after the successful completion of the first year or two semesters of the two-year Master's Degree Programme with required number of credits/grades specified for the programme after obtaining a Bachelor's Degree.
- 13.3.3 Master's Degree for those who exit after the successful completion of two years or four semesters of the two-year Master's Degree programme with required number of credits/grade specified for the programme after obtaining a Bachelor's Degree.
- 13.3.4 Master's Degree for those who exit after the successful completion of one year or two semesters of the two-year Master's Degree programme with required number of credits/grade specified for the programme after obtaining a four-year Bachelor's Degree (Honours/Research).
- 13.3.5 Integrated UG-PG Degree for those who exit after the successful completion of the courses prescribed in the five-years or ten semesters of the five-year Integrated UG-PG Degree programme with required number of credits/grade specified for the programme.

#### 14. Computation of SGPA and CGPA

The University shall follow the following procedure to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

14.1 The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and sum of the number of credits of all the courses undergone by a student, i.e.

#### SGPA (Si)= ∑(Ci x Gi)/∑Ci

where Ci is the number of credits of the ith course and Gi is the grade point scored by the

Minutes- 33rd Meeting of the Academic Council....12.10.2021

student in the ith course.

14.2 The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.

#### CGPA=∑(Ci x Si)/∑Ci

where Si is the SGPA of the ith semester and Ci is the total no. of credits in that semester.

14.3 The SGPA and CGPA shall be rounded off to 2 decimal points.

15. Illustration of the Computation of SGPA and CGPA

15.1 Illustration of Computation

Course	Credit	Grade Letter	Grade Point	Credit Point
Course I	3	A	8	3 x 8 = 24
Course II	4	B+	7	4 x 7 = 28
Course III	3	В	6	3 x 6 = 18
Course IV	3	0	10	3 x 10 =30
	Total credits for the semester=13			Total Credit points earned= 100

Thus, SGPA= 100/13= 7.69

15.2 Illustrations for computing CGPA:

Semester I	Semester II	Semester III	Semester IV	Semester V	Semester VI	
Credit: 20	Credit: 22	Credit: 25	Credit: 26	Credit: 26	Credit: 25	
SGPA: 6.9	SGPA: 7.8	SGPA: 5.6	SGPA: 6.0	SGPA: 6.3	SGPA= 8.0	

 $CGPA = \frac{((20 \times 6.9) + (22 \times 7.8) + (25 \times 5.6) + (26 \times 6.0) + (26 \times 6.3) + (25 \times 8.0))}{(20 + 22 + 25 + 26 + 26 + 25)}$ 

= (969.4/144) = 6.73

Note: Formula to calculate percentage from CGPA/SGPA= CGPA or SGPA x 10; and formula to calculate percentage to CGPA or SGPA = Percentage/10

e.g. In case of example mentioned in table 12.2, the percentage of CGPA = 6.73x10 =67.30.

15.3 Transcript (Format): Based on the above, letter grades, grade points, SGPA, and the CGPA, the Transcripts/Detail Marks Certificates (DMCs) shall be issued to the candidates for each semester and a consolidated transcript indicating the performance in all the semesters. The percentage of marks shall be reflected in the DMC of the final semester on the basis of the CGPA.

16. Removal of Student Name from the Programme:

Minutes- 33rd Meeting of the Academic Council....12.10.2021

	stand removed from the rolls of the University:
	(a) A student who has failed to fulfil the minimum grade point requirements prescribed for the programme during the maximum duration of the programme.
	(b) A student who has already exhausted the maximum duration allowed for completion of the Programme and has not fulfilled the requirements for the award of the degree /diploma.
	(c) A student who is found to be involved in misconduct, forgery, indiscipline or any other objectionable conduct, upon recommendation of the Discipline Committee/ Proctorial Board, and
	(d) A student who has failed to attend the classes as stipulated under Ordinance XV (II).
16.2	Promotion Rules
	<ul> <li>(a) A student will be promoted from an odd semester to the next even semester without any restrictions on the minimum number of credits earned. However for promotion from an even semester to the next odd semester, a student should have earned atleast 50% of the credits of the current and all previous semesters taken together. A student failing to earn at least 50% of the credits from the prescribed courses of all present and all previous semesters taken together will be treated as an 'Ex-student' and will be allowed to repeat in the end semester examination of the previous semesters as applicable (for example for a student going from semester 4 to 5 who becomes an Ex. Student, he/ she shall be required to repeat all the papers of semester 3 and semester 4 in the next odd/even semester). However such student will not be allowed to repeat the internal assessment for the said paper/s of the respective semester/s as the case may be. After passing the said semesters, the student shall be promoted to the next odd semester and shall be treated as a 'Regular' student.</li> <li>(b) A student shall be declared to have passed the programme of study and award of the domain if he/she has essured the required regular with at least '0' erade.</li> </ul>
10	degree if he/she has secured the required credits with at least 'P' grade.
122016	Miscellaneous
17.1	The University shall provide the facility of Academic Bank of Credits in consonance with UGC (Establishment and Operationalisation of Academic Bank of Credits (ABC) Scheme in Higher Education) Regulations, 2021, as amended from time to time.
17.2	For any programme approved by the Academic Council, if a regulation is issued by the Academic Council, which is at variance with the provisions of this Ordinance, then the Ordinance shall prevail.
cove	vithstanding anything stated in this Ordinance, for any unforeseen issue arising, and not red by this Ordinance, or in the event of difference in interpretation, the Vice Chancellor take an appropriate decision.

16.1 The name of a student falling under any one of the following categories shall automatically

Minutes- 33rd Meeting of the Academic Council....12.10.2021

Page | 19

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### **NAAC Criteria Supporting Document**

Criteria 6.2.1

# The institutional Strategic plan is effectively deployed

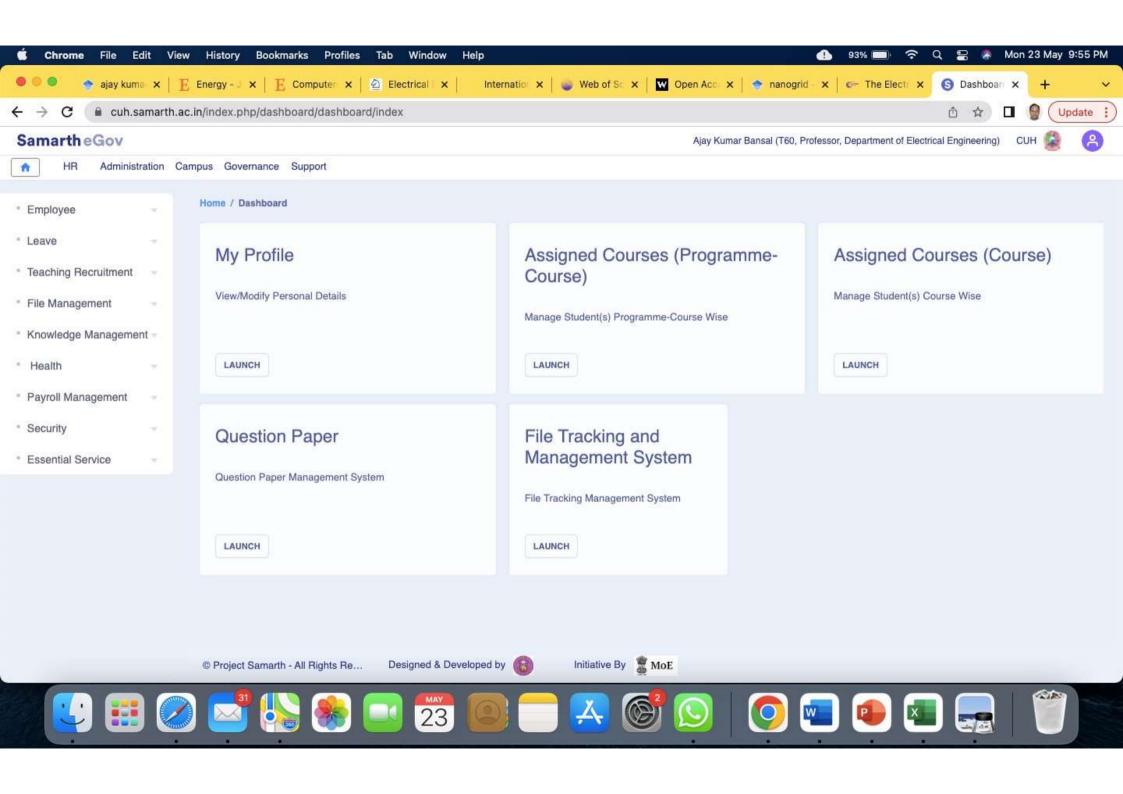
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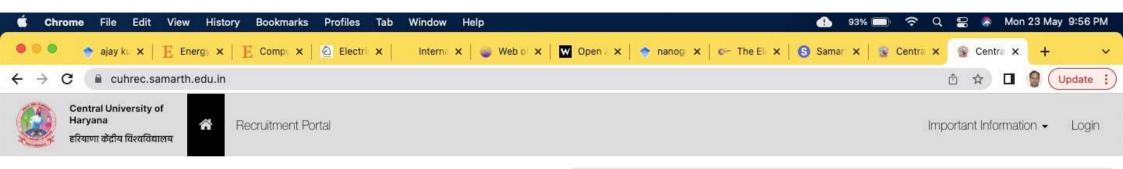
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### **NAAC Criteria Supporting Document**

Criteria 6.2.1

# The institutional Strategic plan is effectively deployed

### 2. Finance and Accounts

Agency: PFMS Weblink: <u>https://pfms.nic.in/NewDefaultHome.aspx</u>

Agency: Online Fee receipt System Weblink: <u>https://cuh.campuspro.in/StudentFeePayment.aspx</u>

Agency: Tally based accounting system

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### **NAAC Criteria Supporting Document**

Criteria 6.2.1

# The institutional Strategic plan is effectively deployed

## 3. Students' admission and Support

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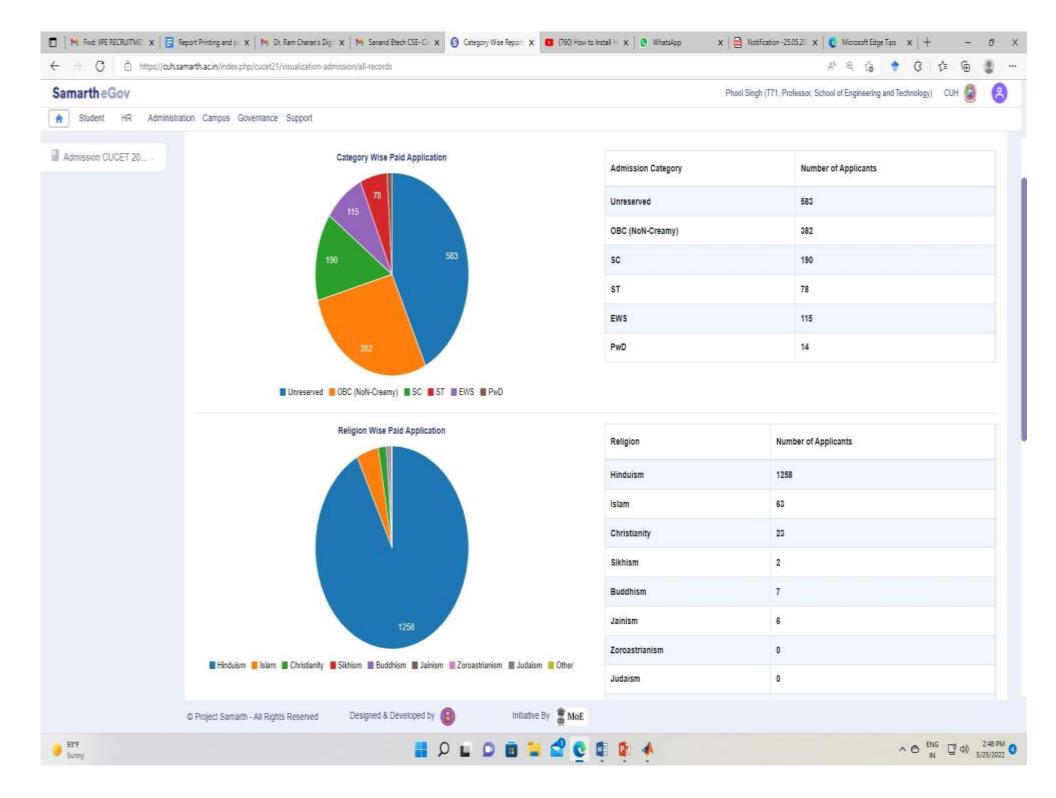
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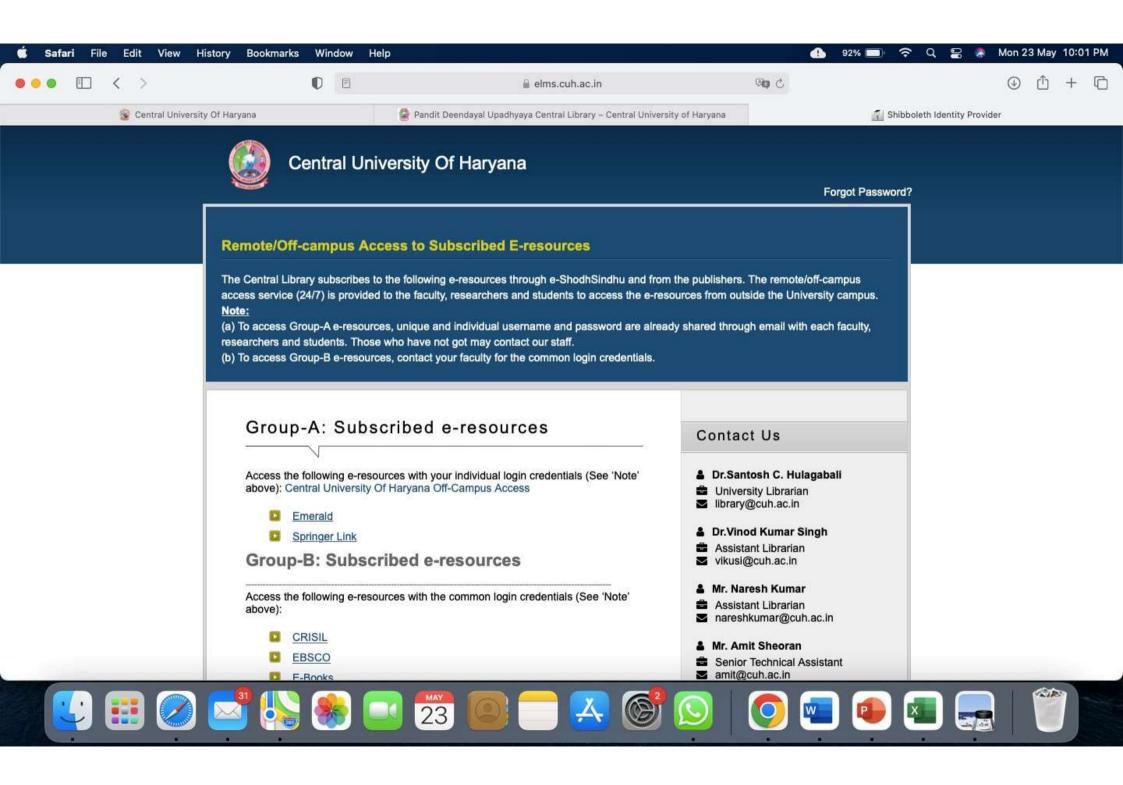
Criteria 6.2.1

# The institutional Strategic plan is effectively deployed

## 3. Students' admission and Support

(ii) Agency: e-library

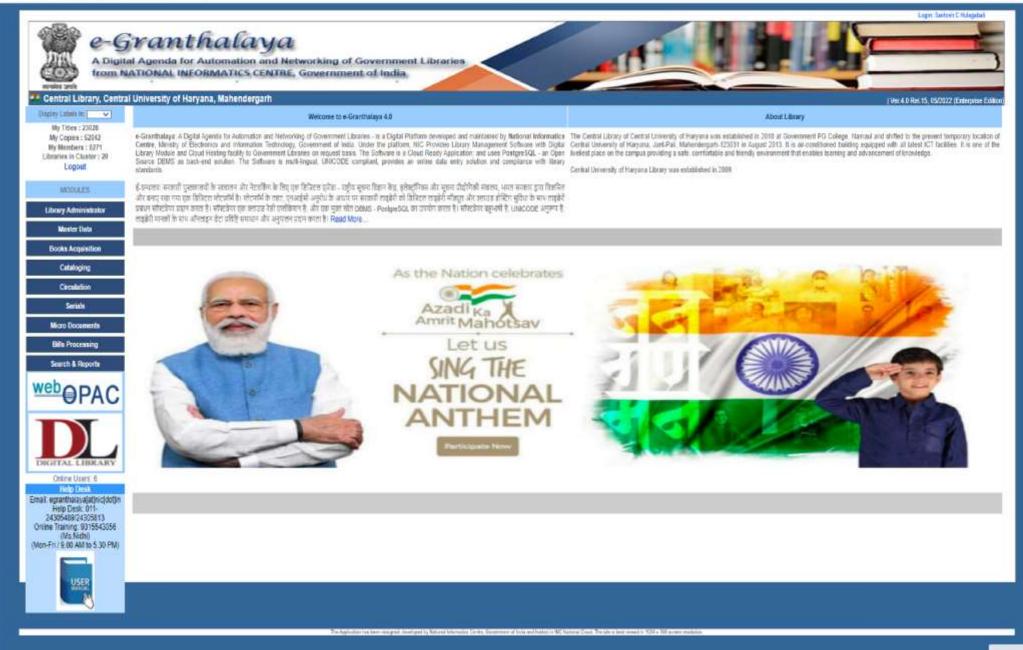
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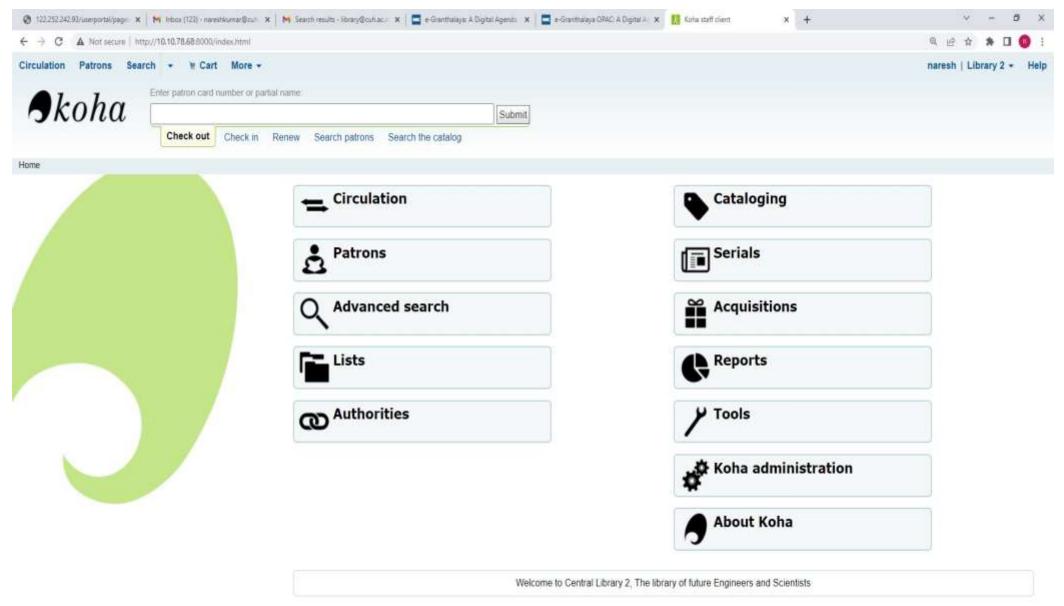
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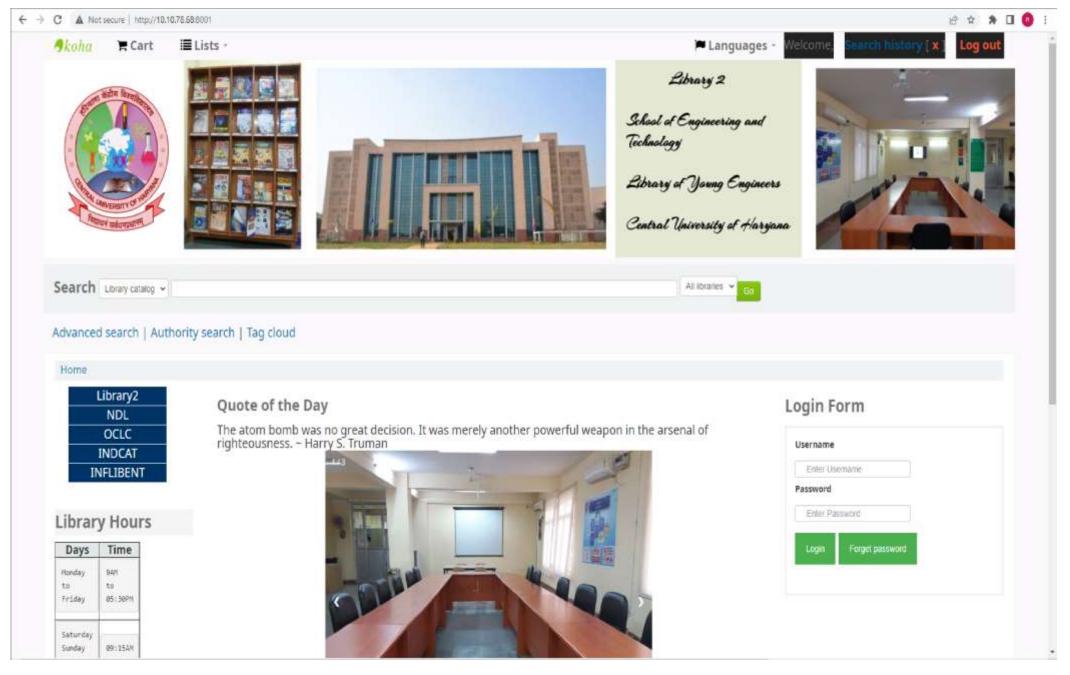
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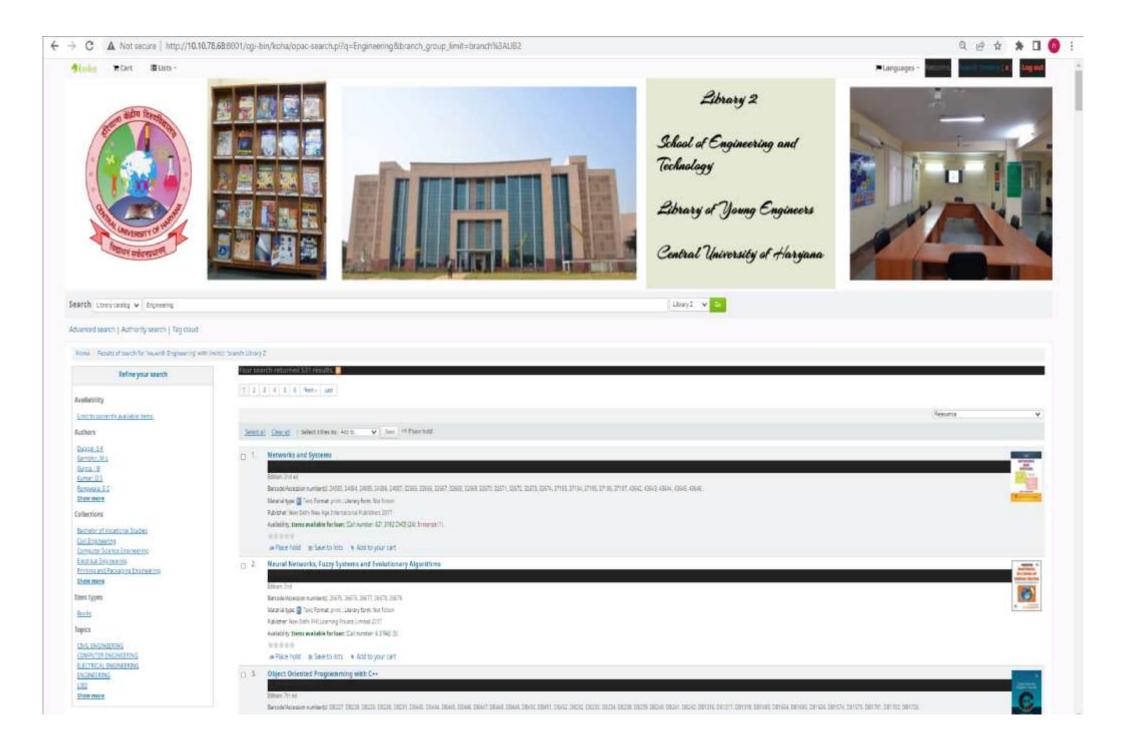
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## **NAAC Criteria Supporting Document**

Criteria 6.2.1

The institutional Strategic plan is effectively deployed

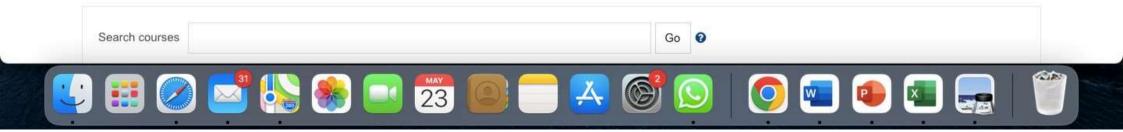
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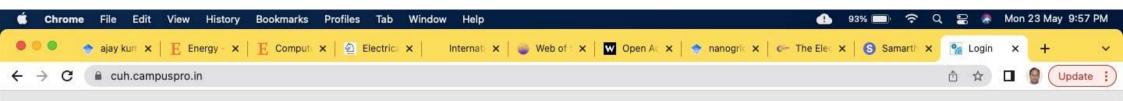
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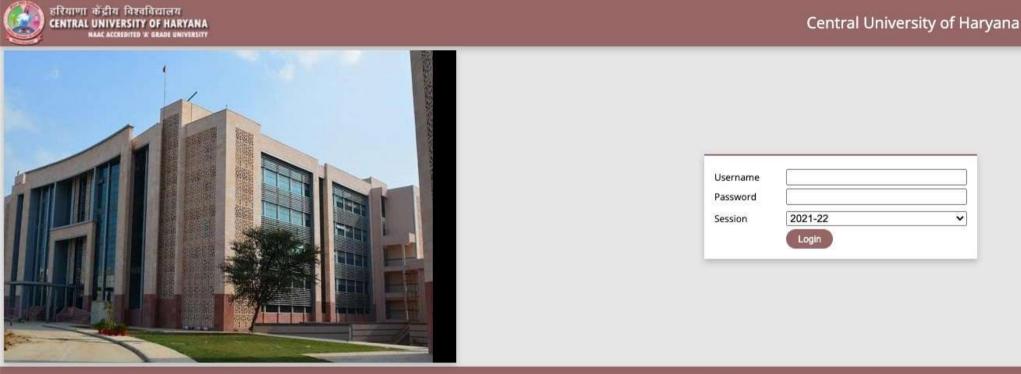
# The institutional Strategic plan is effectively deployed

## 4. Examination

### Agency: EnableSoft Solutions Pvt. Ltd. (Campuspro)

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10	210217	M Raju	Male	Mosha	Suvarnamma	8688389456 rajumuneppa@gmail.com View
11	210218	YOGESH	Male	RAMESH CHAND	PUSHPA DEVI	8607030991 yogeshsaini642001@gmail.com
12	210219	Mamta	Female	Ashok Kumar	Sumitra	8816949789 mamtayadavhindol@gmail.com View
13	210221	Sameer	Male	Suresh Kumar	Suman Rani	8708034672 sameerdadarwal89@gmail.com
14	210222	SANGAM KUMAR	Male	Brahmdev Roy	Meera devi	6205327069 sangamkumar8737@gmail.com
15	210223	Abhimanyu	Male	Radhe shyam	Asha Devi	7082625443 abhiryan7274@gmail.com View
16	210224	Arju	Female	Vijender	Kamlesh Devi	9350864895 aarzoochoudhary054@gmail.com View
17	210190	Manish	Male	Ajeet Kumar	Priyanka	7988980883 manishtondwal444@gmail.com
18	210210	Parmod Kumar	Male	Sujan Singh	Kanta Devi	9467905629 pkranga1008@gmail.com View
19	210211	Raveena Rani	FEMALE	vednal	Anguri devi	8708658155 raveenabishnoi142@gmail.com

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